

## Information on Personal Data Processing

As part of dealing with OREA HOTELS, s. r. o., reg. no.: 27176657, reg. address: Praha 4, Na Pankráci 1062/58, 140 00, Czech Republic, (“Controller”), regarding the provision of its services, the following personal data are or will be processed:

Personal data	Category	Purpose of processing	Time of storing	Categories of entities authorised to view the data	Processing title
Name and surname:	Personal data	Statutory obligations, identification	up to 6 years (guest register)	Employees in charge and business partners	Statutory obligation, contract performance
Date (and place) of birth	Personal data	Statutory obligations, identification, business activities	up to 6 years (guest register)	Employees in charge	Statutory obligation, contract performance
Address and permanent address (registered address)	Personal data	Statutory obligations, delivery of documents	Up to 6 years (guest register)	Employees in charge	Statutory obligation, contract performance
Sex	Personal data	Statutory obligations, identification	up to 6 years (guest register)	Employees in charge	Statutory obligation, contract performance
Birth identification number	Personal data	Statutory obligations, identification	Up to 6 years (guest register)	Employees in charge	Statutory obligation, contract performance
Citizenship	Personal data	Statutory obligations, identification	Up to 6 years (guest register)	Employees in charge	Statutory obligation, contract performance
Number of proof of identity	Personal data	Statutory obligations, identification	Up to 6 years (guest register)	Employees in charge	Statutory obligation, contract performance
Email address	Personal data	Communication, marketing purposes	Up to 6 years (guest register) or for the time period of consent	Employees in charge, business partners	Contract performance, consent (if given)
Telephone number	Personal data	Communication	Up to 6 years (guest register or internal record)	Employees in charge	Contract performance
Photographs	Special categories pursuant to Article 9 of the GDPR	Promotion, marketing purposes	For the time period of consent	Employees in charge, business partners	Consent, if given
IP address	Personal data	Statutory obligations, identification, electronic systems management	Until the end of stay at the hotel	Employees in charge, business partners	Statutory obligation, contract performance
Signature	Special categories pursuant to Article 9 of the GDPR	Statutory obligations, communication, business activities	Up to 6 years (guest register)	Employees in charge, business partners	Statutory obligation, contract performance
Camera recordings	Special categories pursuant to Article 9 of the GDPR	Protection of life, health and property	3 days	Employee in charge or a business partner in the area of security	Protection of interests
Bank account number	Personal data	Statutory obligations	Up to 15 years (contract / order)	Employee in charge	Statutory obligation, contract performance
Bank card number	Personal data	Performance of contracts and its securing	Up to 10 days (tax document, accounting records)	Employee in charge	Statutory obligation, contract performance

Contact information of the person authorised by the Controller in the area of personal data protection: [osobni-udaje@cimex.cz](mailto:osobni-udaje@cimex.cz)

We hereby inform you that you have the right:

- to ask for confirmation as to whether or not personal data concerning you are being processed, and, where that is the case, access to the personal data.
- to have inaccurate data concerning you rectified.
- to have inaccurate data concerning you deleted.
- to the restriction of processing of the personal data concerning you.
- to receive the personal data concerning you in a structured (electronic or printed) format and to transmit those data to another controller.
- to withdraw your consent to personal data processing at any time.

We also inform you that you have the right to object to the processing of the personal data concerning you and lodge a complaint with the Office for Personal Data Protection at any time.

Contact forms for exercising the data subject's rights: <http://kontakt.cimex.cz/>

Personal data may be processed manually or in an automated way. The personal data shall not be transferred outside the Czech Republic.

Where the reason for processing is not marked as "consent," the aforementioned data must be processed by the data controller in order to achieve the objective of the relevant legal transaction, and therefore, if such personal data are not provided, the legal transaction cannot be performed.

Where the reason for processing is marked as "consent," you have the right not to provide the aforementioned data without affecting the possibility of performance based on the legal transaction for which you have been asked to give consent to personal data processing.

If you have given and/or give the Controller consent to processing your personal data for marketing purposes, you may be sent commercial communication or other marketing materials at the Controller's discretion.